

ZONING BUILDING PERMITS INSTRUCTION SHEET

The following should be completed for all construction:

- A. Complete application obtained from Zoning Officer.
- B. Responsibility for representing property boundaries is with the landowner. If survey stakes are not in place, the owner shall place stakes representing corners and road right-of-way locations and be willing to accept the responsibility for error.
- C. **Submit a site plan** drawn to scale (1"=20' preferred) showing the following: proposed building or structure, property lines, distance to property lines of proposed construction, adjacent streets, approved driveway location, existing buildings, existing wells, springs or streams, swales or ditches, existing or proposed seepage pits, method and location of erosion and sediment control, and existing septic systems.
- D. Stake and label all above listed locations.
- E. Submit a check for the required amount, payable to **Peach Bottom Township**. The amount will be determined by the value of your structure.

Any additional questions, please call 717-456-5083 Monday-Thursday 8:00 a.m. – 3:30 p.m.

PENALTIES!!

In the event erection, construction, enlargement, movement or placement of a building or structure shall have begun prior to the issuance of a permit, or in the event a building or structure shall have been occupied prior to the issuance of a Certificate of Use and Occupancy, there shall be paid in addition to the fees set forth above a late charge of one hundred (\$200.00) dollars, excepting that in the case of a dwelling which is occupied or used prior to the issuance of a Use and Occupancy, the late charge shall be five hundred (\$500.00) dollars plus an additional late charge of twenty-five (\$25.00) dollars for each day of use and occupancy in addition to the first day. The "late charge" or "late charges" imposed by this paragraph shall not be in lieu of the penalties provided by Section 12 of this ordinance.

RENEWALS

A permit can be renewed after the first twelve (12) month period for up to two additional nine (9) months periods, if construction has begun by the first nine (9) month period. It is the responsibility of the permit holder to contact the Building Permit Officer to renew the permit. There is a \$50.00 renewal fee for the renewal. If the permit is not renewed on or before its expiration date, the permit holder must obtain a new permit and pay the full permit fee. If construction has not been completed within the initial nine (9) month period and the two nine (9) month extensions, the permit may not be renewed without specific approval by the Township Board of Supervisors and the payment of a one thousand (\$1,000.00) dollar application fee by the applicant. In the event the applicant should not seek a permit renewal, or in the event an application for permit renewal should be refused, the applicant shall cause all buildings or structures which have not been completed to be removed from the property within sixty (60) days of the permit expiration and, in addition, shall, within such sixty (60) day period, remove any fully constructed accessory buildings if the principal building on the lot has not been completed.

Setback Requirements:

Front: _____ from right-of-way of road / side 10 /rear 10
Road right-of-way is: _____

USE & OCCUPANCY: _____

PERMIT NUMBER: _____

PEACH BOTTOM TOWNSHIP

APPLICATION For BUILDING PERMIT or USE CERTIFICATE

PROPERTY OWNER: _____

CONTRACTOR: _____

I/ We the undersigned, hereby apply for a permit for the purposes described in this application and the attached plans. I/We assume responsibility for the establishment of official property lines before construction. I/We understand that permit issued subsequent to this application in no way constitutes approval as to the location or grade of any building or structure by the Township unless permitte secured lines, grades, and instructions from Township Engineer.

PROPERTY ADDRESS: _____

LEGAL DESCRIPTION OF PROPERTY: _____

TAX MAP: _____ PARCEL: _____

CLASS OF WORK: NEW _____ REPAIR _____ ADD _____
ALTER _____ MOVE _____ DEMOLISH _____

ESTIMATED VALUE OF PROPOSED WORK: _____

EXACT DESCRIPTION OF USE PROPOSED: _____

OTHER STRUCTURES ON PROPERTY: _____

Is street on which proposed work fronts paved? Yes / No adopted? Yes/ No

Does above named property provide adequate surface drainage? Yes / No

What facilities for disposal of sanitary sewage are to be provided?

Public sewer _____ septic tank _____ other _____

Approximate area of lot: _____ sq.ft./ acres

Do any natural watercourses, or drains, pipes, culverts; open ditches or any other artificial watercourses discharge water upon the lot or land? Yes/No or from the lot or land Yes/No.

Is the work to be performed to be located within any land subdivisions, as defined in the Peach Bottom Township Subdivision Ordinance? Yes/ No

If the Answer is yes, did the Supervisors approve the plan? Yes / No

DRIVEWAY PERMIT # _____

SEWAGE PERMIT # _____

WELL PERMIT # _____

I hereby certify that all of the above statements and the statements contained in any papers or plans submitted herewith are true to the best of my knowledge and belief.

SIGNATURE OF APPLICANT: _____

DATE: _____

ADDRESS: _____

TELEPHONE: _____

DATE APPROVED: _____ PERMIT FEE: _____

LATE FEE: _____

RETENTION BASIN FEE: _____

USE & OCCUPANCY FEE: _____

This is **NOT** a permit. The Zoning Officer will issue your permit upon approval of your application.

PLEASE NOTE

A building permit is valid for 12 months to start. A permit can be renewed after the first twelve-month period for up to two additional nine-month periods, if construction has begun by the first 12 month period. It is the responsibility of the permit holder to contact the Building Permit Officer to renew the permit. There is a \$50.00 renewal fee. If the permit is not renewed on or before its expiration date, the permit holder must obtain a new permit and pay the full permit fee. If construction has not been completed within the initial 12 month period and the two 9 month extensions, the permit may not be renewed without specific approval by the Township Board of Supervisors and the payment of a one thousand (\$1,000.00) dollar application fee by the applicant. In the event the applicant should not seek a permit renewal, or in the event an application for a permit renewal should be refused, the applicant shall cause all buildings or structures which have not been completed to be removed from the property within 60 days of permit expiration and, in addition, shall, within such 60 day period remove any fully constructed accessory buildings if the principal building on the lot has not been completed.

**Pennsylvania Uniform Construction Code (UCC)
Religious Sect Exemption Affidavit**

This form may be utilized to satisfy one of the conditions excluding a dwelling or structure from one or more requirements of the UCC. It should be filled out completely and submitted to the Building Code Official in the municipality in which the dwelling will be constructed. Submission of this form does not satisfy all the requirements of the Act related to this UCC exclusion. Please **type** or **print legibly** all requested information.

Exemption Requested for:

- Electrical provisions of the International Residential Code
- Plumbing provisions of the International Residential Code
- Lumber and wood provision of the International Residential Code (other than for locations requiring wood treated for protection against decay and rot)

Dwelling or Structure Construction Site

Address

Post Office

State

Zip Code

Township/Borough/City

County

Dwelling or Structure Owner Information

Name of Owner

Address

Post Office

State

Zip Code

Telephone Number

Religious Sect

Owner Attestation

By signing this statement in the presence of a notary public, I attest to the fact that the dwelling or structure to be constricted or occupied at the site above conforms to the following criteria:

1. The applicant is a member of a recognized religious sect;
2. The religious sect has established tenets or teachings which conflict with an electrical provision of the Uniform Construction Code;
3. The applicant adheres to the established tenets or teachings of the sect;
4. In the case of a dwelling unit, the dwelling unit will be used solely as a residence for the applicant and the applicant's household;
5. In the case of a one-room schoolhouse, the one-room schoolhouse will be used solely by members of the religious sect;
6. If an applicant receives an exemption for any building under this request and the applicant subsequently sells or leases the building, the applicant shall bring the building into compliance with provision of the Uniform Construction Code from which it was exempted under this request prior to the sale or lease of the building unless the prospective subsequent owner or lessee files an affidavit in compliance with Items 1-5 above.

Owners Signature

Date

Bishop of Religious Sect Signature

Date

County of _____ Municipality of _____

Subscribed, sworn to and acknowledged before me by the above

_____ this _____ Day of _____ 20 _____

SEAL

Notary Public

MUST BE NOTARIZED

WORKERS' COMPENSATION INFORMATION FORM

AFFIDAVIT OF EXEMPTION

The undersigned affirm that he/she is not required to provide workers compensations insurance under the provisions of Pennsylvania's Workers' Compensation Law for one of the following reasons, as indicated:

___Property owner performing own work. If property owner does hire a contractor to perform any work pursuant to building permit, contractor must provide proof of workers' compensation insurance to the municipality. Homeowner assumes liability for contractor compliance with these requirements.

___Contractor has no employees. Contractor prohibited by law from employing any individual to perform work pursuant to this building permit unless contractor provides proof of insurance to the municipality.

___ Religious exemption under the Workers' Compensation Law. All employees of contractor are exempt from workers' compensation insurance (attach copies of religious exemption letter for all employees).

Signature of Applicant_____

County of_____ Municipality of _____

Subscribed, sworn to and acknowledged before me by the above

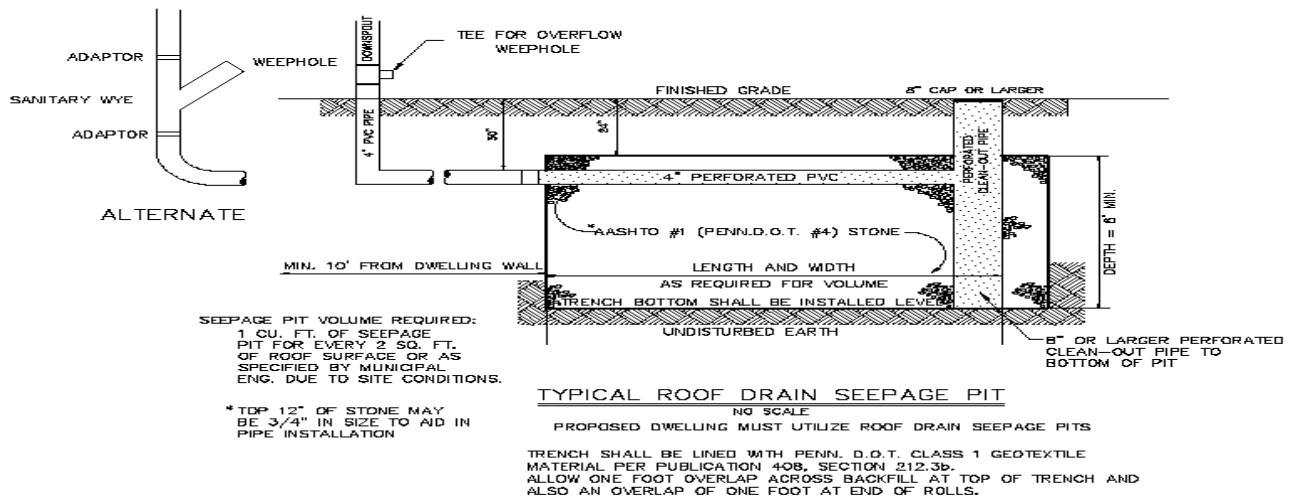
_____this_____Day of_____20_____

SEAL

Notary Public

MUST BE NOTARIZED

STORM WATER CONTROL



Erosion & Sediment Control

1. Insure that no sediment is deposited onto public roads.
2. It is a violation of State and Federal regulations to allow sediment to enter any stream or drainage channel.
3. If you have any questions concerning erosion control, please contact York County Conservation District at 717-840-7430

